

Step by Step Clean Regatta Registration and Certification Overview

- Before beginning, make sure you are a registered user.
- **Step 1:** Register your regatta by providing basic event information.
 - **Step 2:** Select the Best Practices you plan to achieve and view your anticipated certification level.
 - Download the Clean Regattas Toolkit to get ideas for ways to achieve each best practice.
 - Ask fellow regatta organizers for advice on the discussion forums.
 - Implement these initiatives at your event.
 - **Step 3:** Submit your event for certification and offer feedback on the program.
 - **Step 4 (for Platinum Level only):** Submit a sustainability report.



CLEAN REGATTAS

Logging in or Creating an Account

- To log in to an existing account or create an account, click on “MY ACCOUNT” at the top of our homepage.
 - From there, you can either create a new account, or log in to an existing account.
 - **You must be logged in to register your regatta.**

SAILORS FOR THE SEA
UNIVERSITY OF LOUISIANA

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Home

User Account

Share [f](#) [t](#) [e](#) [+](#)

[Create new account](#) [Log in](#) [Request new password](#)

Username or e-mail address *

You may login with either your assigned username or your e-mail address.

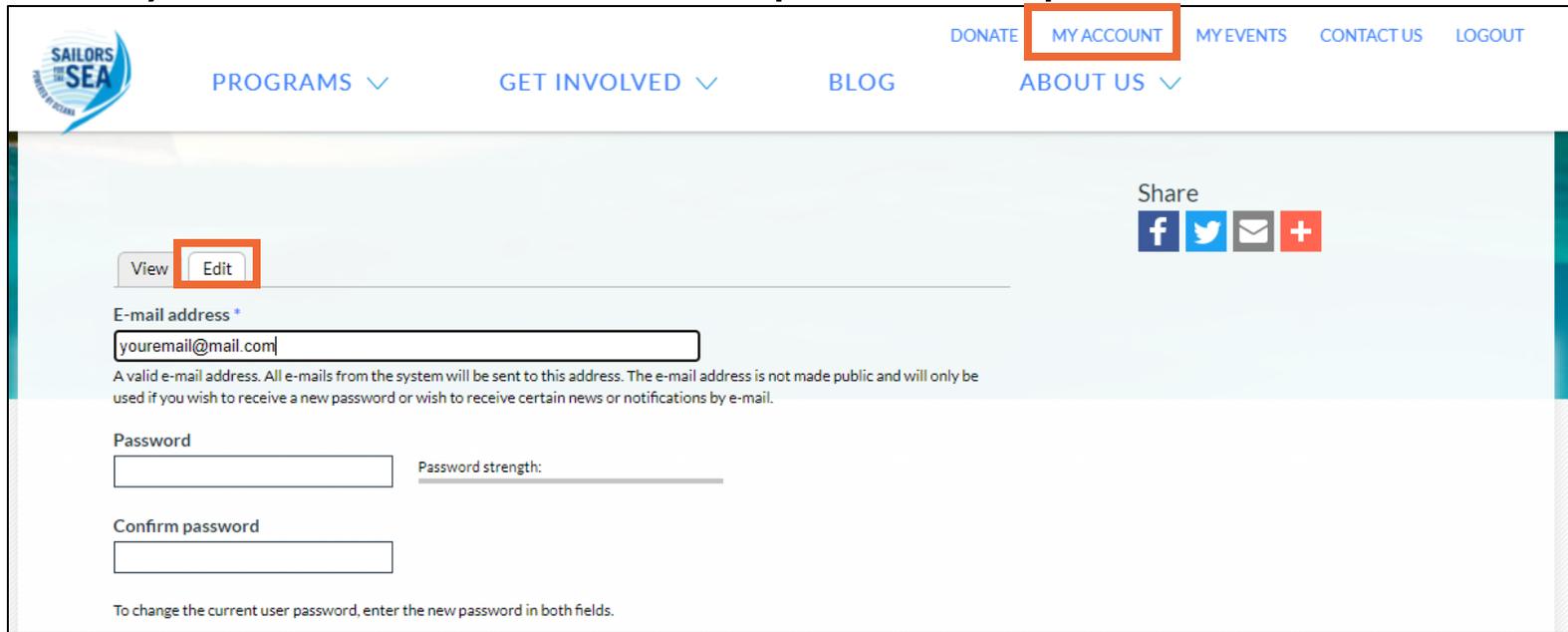
Password *

The password field is case sensitive.

[LOG IN](#)

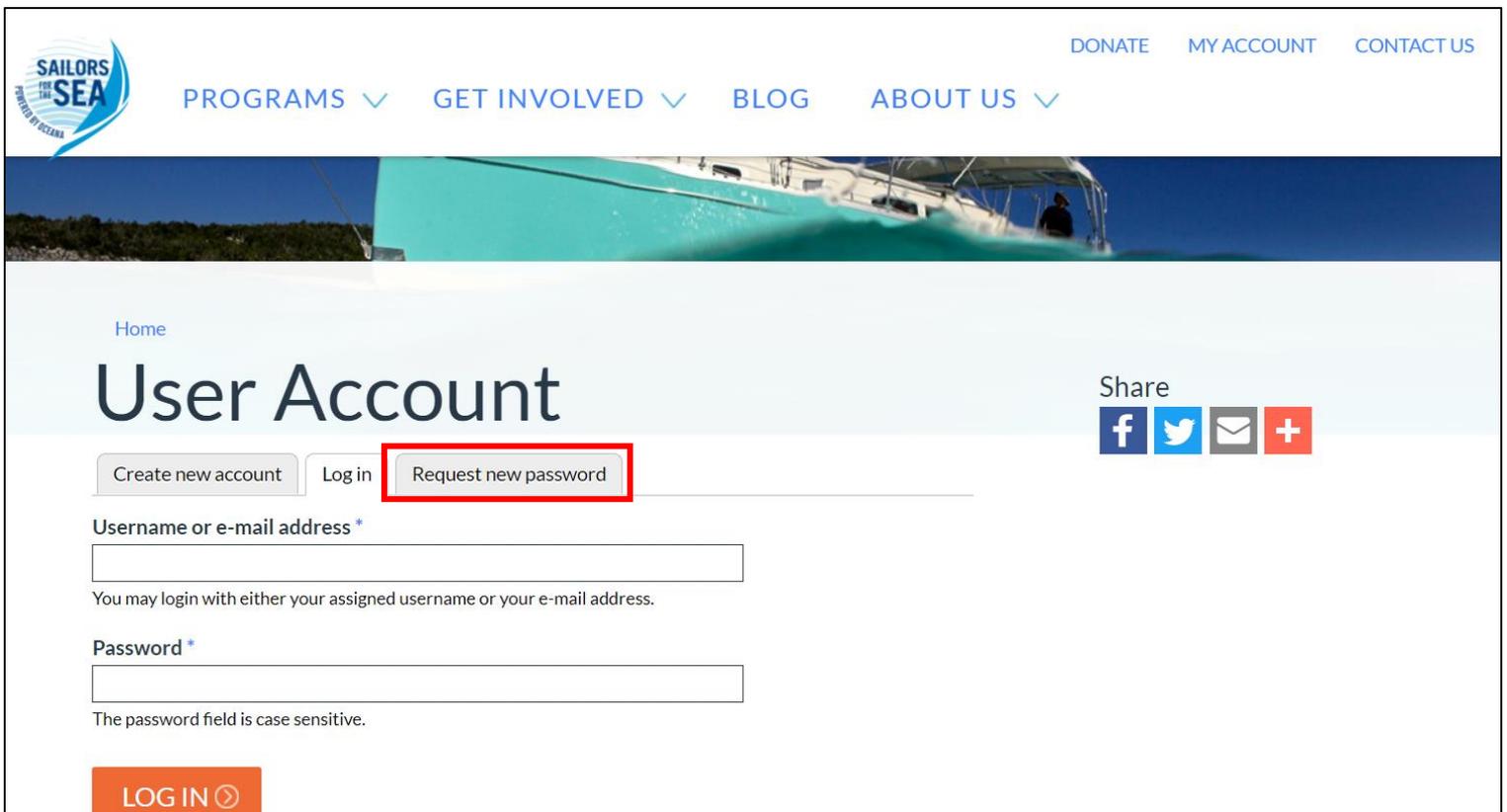
Changing Your Password

- Once logged in, you may change your password by clicking “my account” → “Edit” → input a new password → “SAVE”



The screenshot shows the user account management interface. At the top, the 'MY ACCOUNT' link is highlighted with an orange box. Below the navigation bar, there are social media share buttons for Facebook, Twitter, Email, and a plus sign. The main content area features a 'View' and an 'Edit' button, with 'Edit' highlighted by an orange box. Below this is a form for updating the user's information. The 'E-mail address' field contains 'youremail@mail.com'. A note states: 'A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.' There are two password fields: 'Password' and 'Confirm password', with a 'Password strength' indicator between them. A note at the bottom reads: 'To change the current user password, enter the new password in both fields.'

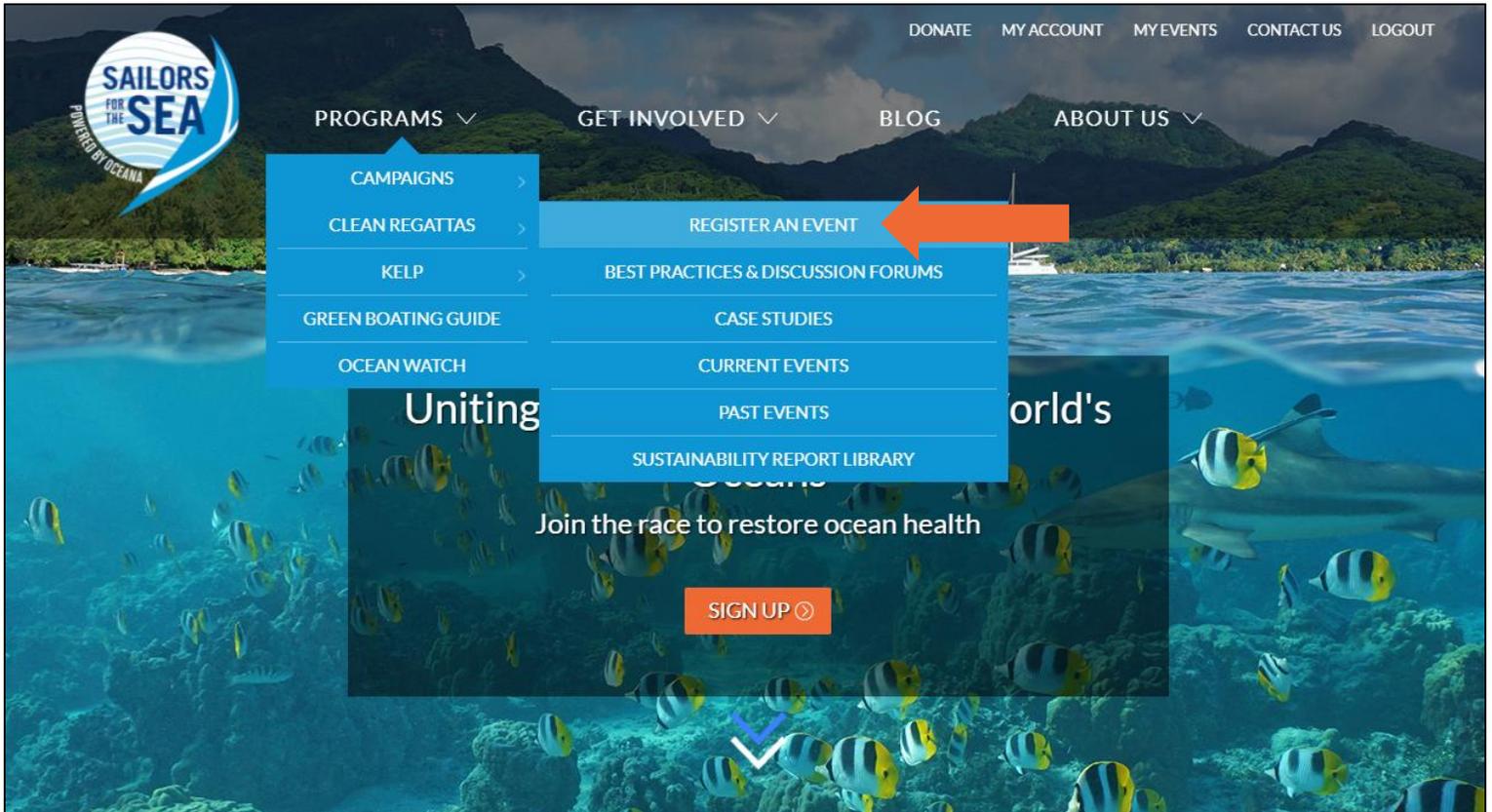
NOTE: the “request new password function” **does not work**. Please email econklin@oceana.org if you are having issues logging in.



The screenshot shows the 'User Account' page. At the top, the 'MY ACCOUNT' link is highlighted with a red box. Below the navigation bar, there are social media share buttons for Facebook, Twitter, Email, and a plus sign. The main content area features a 'Home' link and the title 'User Account'. Below this are three buttons: 'Create new account', 'Log in', and 'Request new password', with 'Request new password' highlighted by a red box. There is a form for logging in with fields for 'Username or e-mail address' and 'Password'. A note states: 'You may login with either your assigned username or your e-mail address.' Another note states: 'The password field is case sensitive.' At the bottom, there is a 'LOG IN' button with a right-pointing arrow.

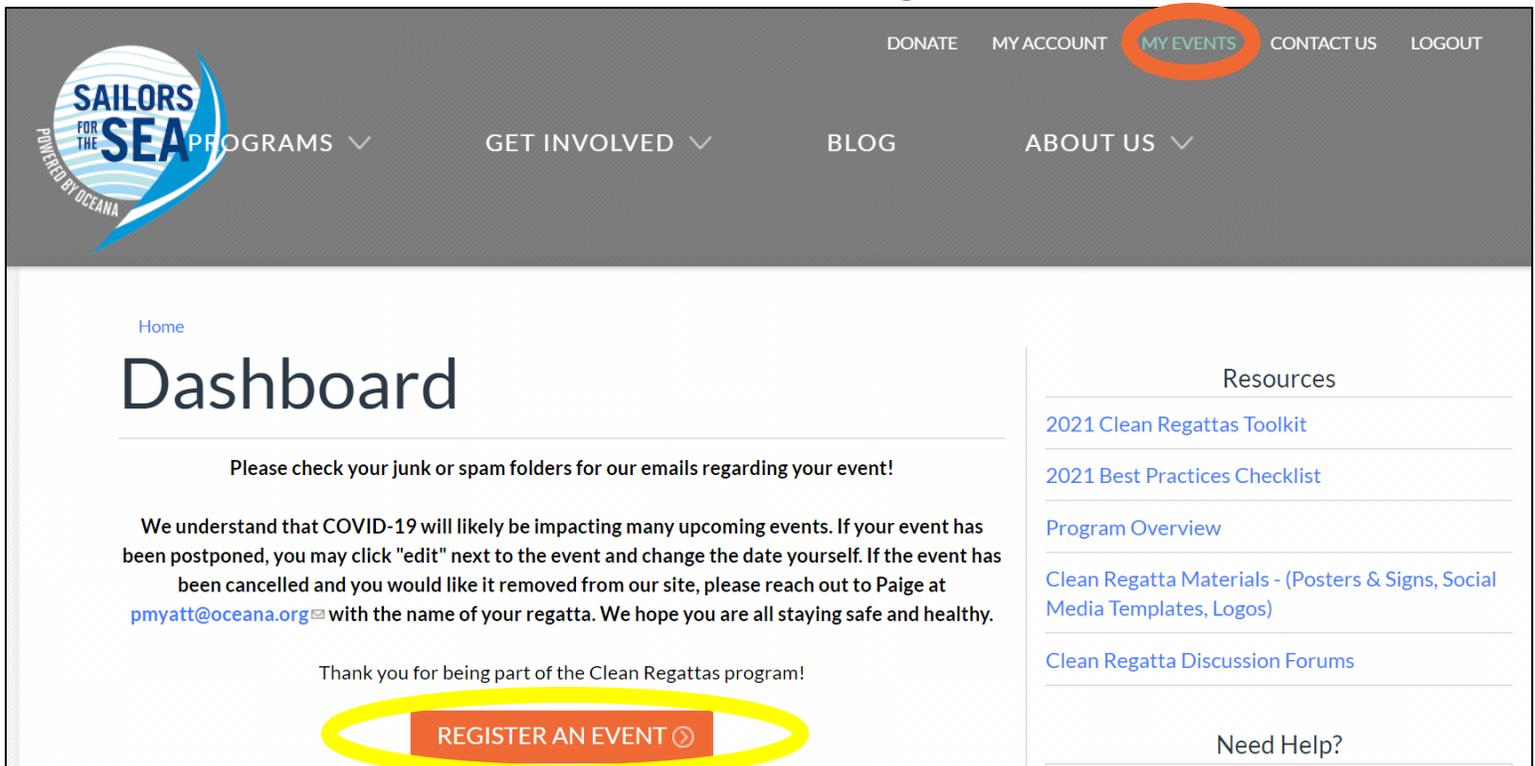
Step 1: Registering a Regatta

Programs → Clean Regattas → Register an Event



OR

Click "My Events" → Register an Event



Step 1: Registering a Regatta

Fill in the registration form with your basic event info.

- **Note:** If you will be hosting weekly races, or any series of events with consistent Best Practices, please check the “Full Season” box and input the number of events you will have throughout the series.

SAILORS ON THE SEA DONATE MYACCOUNT MYEVENTS CONTACT US LOGOUT

PROGRAMS ▾ GET INVOLVED ▾ BLOG ABOUT US ▾

Create Regatta

▾ Basic Information

Event Name *

Type of Event *
- Select a value - ▾

Primary class

Other classes (please separate by commas)

Check this box if this is a World Sailing event

▾ Date *

Show End Date

Month ▾ Day ▾ Year ▾

Full Season
 Full Season

Number of registered boats *

Estimated number of participants and attendees *

If you are hosting a full season, how many regattas do you anticipate having?

Has this event been previously certified as a Clean Regatta?
 Yes
 No
 Not Sure

Step 1: Registering a Regatta

Continue to fill in the registration form with your host organization and contact information.

- **Note:** if you would like your certification to be emailed to others involved with the event, please provide their email addresses in the box highlighted below.

▼ Host

Host Organization *	Website Link
<input type="text"/>	<input type="text"/>

▼ Host Address

Country *	<input type="text" value="United States"/>	
Address 1 *	Address 2	
<input type="text"/>	<input type="text"/>	
City *	State	ZIP code
<input type="text"/>	<input type="text" value="- None -"/>	<input type="text"/>

▼ Contact

First Name *	Last Name *
<input type="text"/>	<input type="text"/>
Job Title / Event Affiliation	E-Mail *
<input type="text"/>	<input type="text"/>

Other people involved with organizing this event - please include names and email addresses

Gender

Step 1: Registering a Regatta

Note: Please skip the “Feedback” section until you have completed your regatta. You will be prompted to provide feedback when submitting your event for certification.

Feedback

Please only submit feedback after your event during the certification process.

On a scale of 1 to 5 how would you rate your experience with the Clean Regattas Program?

- None - ▾

1 being very negative, 5 being very positive

What is the best part about being a clean regatta?

How can SFTS improve the Clean Regatta program and user interactions?

Any additional comments?

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

I'm not a robot



SAVE ↻

Pass the “CAPTCHA” test by clicking the “I am not a robot” box and hitting the “SAVE” button **once**. Please be patient as your dashboard loads.

Get Familiar with Your Dashboard

Welcome to your dashboard! Here you will see all of your events: upcoming, awaiting certification, and already certified. Please note the available resources as well.



[Home](#)

Dashboard

Please check your junk or spam folders for our emails regarding your event!

We understand that COVID-19 will likely be impacting many upcoming events. If your event has been postponed, you may click "edit" next to the event and change the date yourself. If the event has been cancelled and you would like it removed from our site, please reach out to Paige at pmymmatt@oceana.org with the name of your regatta. We hope you are all staying safe and healthy.

Thank you for being part of the Clean Regattas program!

[REGISTER AN EVENT](#)

My Events

Regatta

- | | |
|--|---------------------------------------|
| May 16, 2021 | Edit |
| Sailors for the Sea, Newport United States | Get Certified |
| Town Class Nationals & Worlds 2021 | |
| August 7, 2021 to August 8, 2021 | Edit |
| Corinthian Yacht Club, Marblehead United States | Select Best Practices |

My Certified Events

- | | | |
|---|--|----------------------|
| Silver | Etchells U.S. Nationals 2021 | View |
| June 17, 2021 to June 20, 2021 | | |
| Corinthian Yacht Club, Marblehead United States | | |

Resources

- [Step by Step Registration and Certification Instructions](#)
- [2022 Clean Regattas Toolkit](#)
- [Best Practices Checklist](#)
- [Program Overview](#)
- [Clean Regatta Materials - \(Posters & Signs, Social Media Templates, Logos\)](#)
- [Clean Regatta Discussion Forums](#)
- [Platinum Level Sustainability Reporting Form & Instructions](#)

Need Help?

Please reach out to Emily for all inquiries.



Emily Conklin
Program Manager

- (401) 846-8900
- econklin@oceana.org

Note: If you need to change the date or edit any other basic event information, you may do so by clicking "edit".

Step 2: Select Best Practices

For upcoming events: click “Select Best Practices” to choose the sustainability initiatives you plan to achieve.

Town Class Nationals & Worlds 2021

 August 7, 2021 to August 8, 2021

 Corinthian Yacht Club, Marblehead United States

 Edit

 **Select Best Practices**

Edit Regatta Town Class Nationals & Worlds 2021

View Edit

Select Best Practices

Best Practices Please refer to the [Toolkit](#) to see if your efforts fall under one of these 20 Best Practices. Your certification level will be automatically calculated below based on your selections. If your efforts do not fall under any of these Best Practices, please describe your additional efforts in the box below. We will take these into consideration when officially certifying your event.

Elimination of Single-Use Items

- 1. Eliminate Single-Use Water Bottles and Provide Water Refill Stations
- 2. Eliminate Plastic Straws
- 3. Serve Food with Plastic-Free Dinnerware
- 4. Use or Provide Reusable Bags
- 5. Award Practical Items or Use a Perpetual or Upcycled Trophy

Community Involvement

- 6. Publicize Your Sustainability Efforts
- 7. Involve Local Organizations
- 8. Post Educational and Reusable Signage
- 9. Serve Local Food or Source Seafood Sustainably

Responsible Waste Management

- 10. Organize a Green Team
- 11. Ensure Proper Waste Bin Placement and Signage
- 12. Divert Food Waste from the Landfill
- 13. Use Paperless Event Management

Environmental Stewardship

- 14. Host a Beach or Marina Cleanup
- 15. Promote Alternative Transportation
- 16. Increase Awareness of Wildlife and Habitat Protection
- 17. Offer Vegetarian or Vegan Alternatives

Green Boating

- 18. Use Eco-Smart Race Management Techniques
- 19. Prevent Toxins from Entering the Water
- 20. Encourage Green Boating Practices

Certification Level Earned:

Silver

Note: Your anticipated certification level will be calculated at the end of the checklist. If you log back in and your certification level says “none”, please check / uncheck a Best Practice to re-engage the calculation. Your level will reappear.

Step 3: Submit Your Event for Certification

Once your regatta has occurred: click “Get Certified” to confirm the Best Practices you were able to achieve. You can also detail any efforts that went above and beyond. Please offer your feedback on your experience hosting a Clean Regatta to help us improve the program each year.

Regatta

 May 16, 2021

 Sailors for the Sea, Newport United States

 Edit

 Get Certified

Let us know if you did anything else above and beyond these Best Practices. Platinum Level Certification requires a Sustainability Report. You can fill out [this form](#) with pictures of each Best Practice and a description of your efforts. A report will be generated for you. Please reach out to [Paige](#) with any questions.

Feedback

Please only submit feedback after your event during the certification process.

On a scale of 1 to 5 how would you rate your experience with the Clean Regattas Program?

- None -

1 being very negative, 5 being very positive

What is the best part about being a clean regatta?

How can SFTS improve the Clean Regatta program and user interactions?

Any additional comments?

Step 3: Submit Your Event for Certification

Note: To receive your official certification, make sure to check the **“Complete – Submit for Certification Box”** and hit the **“SAVE”** button. You will not receive your certificate until this box is checked.

When you have completed selecting Best Practices, please check the box below.

Complete - Submit for Certification

You will not have the ability to modify your Best Practices after you mark this as complete and choose "Save".

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

I'm not a robot



SAVE

Step 4 (Platinum Level): Submit Sustainability Report

If you are looking to achieve Platinum Level certification, you must also submit a sustainability report with pictures and descriptions of each Best Practice you achieved. You can create your own report and submit the PDF, or you can use the google form linked below

Let us know if you did anything else above and beyond these Best Practices. Platinum Level Certification requires a Sustainability Report. You can fill out [this form](#) with pictures of each Best Practice and a description of your efforts. A report will be generated for you. Please reach out to [Paige](#) with any questions.

Your certificate will be emailed to you once all steps are complete.